

Town Hall Building Committee Minutes

Town of Upton



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Date: October 1, 2013

Location: Temporary Town Hall, lower level, 3 Milford Street

A: Call to Order

The meeting was called to order at 5:30 pm

B: In Attendance

- Kelly McElreath, Committee Chair
- Mike Howell, Committee Member
- Tim Tobin, Committee Member
- Steve Rakitin, Secretary

C: Discussion Items

Update on budget:

1. The committee reviewed the current budget and changes that need to be made to CPC and non-CPC amounts due to changes to change to MKA A&E services...
2. Pezzuco amount includes lathing and decorative painting
3. Change orders agreed to 10% and 10% for GC and subs for change orders...

Committee Actions:

1. Motion was made and seconded to approve budget figures dated Sept 26, 2013 to present to CPA committee for use in preparing debt plan. Motion was approved by unanimous vote.

D: Next Meeting and Other Upcoming Dates

- Next committee meeting tentatively planned for Oct 15th
- Special Town Meeting on Nov 19th - CPC will vote to approve first loan payment.

E: Meeting Adjourned

Meeting adjourned at **6:00 pm**

Committee members attended BoS meeting to provide them with an update on the project.

Respectfully submitted

Steven Rakitin
Secretary